

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

December 17, 2015

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

1. District Equity Plan Progress Report

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations
 - a. Jonathan Nelson, West, 3rd grade
(effective December 23, 2015; for personal reasons)
 - b. Susan Webb, Central, RN
(effective at the end of the day on December 18, 2015; for personal reasons)
 - c. Kevin Fletcher, Senior High, Basketball, Sophomore Boys (effective 2015-16; due to another basketball assignment within the district)
2. Leaves of Absence
 - a. Katie Pospisil, District, Secondary Curriculum Coordinator
(effective January 4, 2016 through January 29, 2016; for childrearing purposes)
 - b. Kelli Stark, Senior High, Guidance Counselor
(effective January 21, 2016 through March 24, 2016; for childrearing purposes)

3. Employment

a. Substitute Administrator

Nancy Wasmer, Middle School
(recommended to substitute in an administrative position for up to eight weeks during the 2015-2016 school year at the rate of \$250.00 per day)

b. Extracurriculars 2015-16

Senior High

Terell Davis, Basketball, Sophomore Boys
Blair Willcocks, Wrestling, Assistant

Freshman

Jeff Ramsey, Wrestling
Robert Ward, Basketball, Boys

Middle

Sean Lanier Sr., Basketball, Boys 7th/8th
Ahmand Saunders, Basketball, Boys, 7th/8th

Intermediate

James Yates, Intramural Basketball, Boys 5th/6th

West

MaryEllen Menzer, Intramurals

c. Home Instructors

Ruth Ellis
Tari Gregory
Cathy Ogilvie

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.51 per hour, effective for the 2015-2016 school year.)

d. Substitute Teachers

Ruth Ellis
Dana Staggs

- e. Substitute Nurses

Katrina Thompson

(All recommendations are for the 2015-16 school year at a rate of \$82 per day.)

- f. Volunteer

Anthony Sammond, Senior High, Choralier Back-up Band

(The above-noted person is recommended for approval as volunteer coach for the 2015-16 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Leaves of Absence

- a. Melissa Abney, North, Food Service Assistant
(effective December 21, 2015 through February 7, 2016; unpaid personal medical)
- b. Ellen Bond, Middle, Cook
(effective November 29, 2015 through February 28, 2016; extension of unpaid personal medical)
- c. Vonda Miracle, Sr. High, Educational Assistant
(effective December 1, 2015 through January 3, 2016; unpaid personal medical)
- d. Pam Sanders, District Maintenance, Custodian
(effective December 16, 2015 through December 22, 2015; extension of unpaid Workers Compensation)

2. Termination

- a. Tommy Porter, Transportation, Bus Driver
(effective the end of the day December 17, 2015)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

C. Item for Board Discussion

- 1. Entrance Age (Board Policy JEB)

D. Item for Board Action

- 1. Recommend approval of the following resolution:

**RESOLUTION BY THE FAIRFIELD SCHOOL DISTRICT BOARD OF
EDUCATION APPROVING THE DESIGN DEVELOPMENT STAGE
SUBMISSION FOR CENTRAL ELEMENTARY, NEW ELEMENTARY
2, AND FRESHMAN HIGH SCHOOL**

WHEREAS, the Board of Education of the Fairfield City School District (the “Board”) is undertaking a major construction project in cooperation with the Ohio Facilities Construction Commission (OFCC) through the Classroom Facilities Assistance Program (CFAP), which includes the construction of Central Elementary, New Elementary 2 and Freshman High School (referred to as the “Project”); and

WHEREAS, SHP Leading Design, the Board’s Architect for the Project, prepared the design development stage drawings and related documents for the project; Skanska Megen, the Construction Manager at Risk for the Project produced an estimate of construction costs and a construction schedule based on the drawings and documents prepared by the Architect; Quandel Construction Group, Inc., the Owner’s Agent for the Project has reviewed the drawings and documents prepared by the Architect compared total project cost estimates and commitments to the budget; and

WHEREAS, all of the comments have been reviewed and resolved with respect to the design development stage drawings and documents for the Project, and the Construction Manager at Risk has assembled the Design Development stage submission housed on OAKS CI system;

WHEREAS, the Board wishes to approve the design development stage submission as presented by the Construction Manager at Risk, subject to approval by the OFCC;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District as follows:

The design development stage submission for the Project, as assembled and presented by the Construction Manager at Risk including the design development drawings and documents prepared by the Architect and the construction cost estimate and project schedule produced by the Construction Manager at Risk, is approved by the Board, subject to approval by OFCC.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

- November 19, 2015 – Regular Meeting
- December 3, 2015 – Regular Work Session

B. Recommend approval of the financial reports for the month of November 2015.

C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.

D. Recommend approval of the following donation:

1. A donation of \$1500 from the Fairfield Kiwanis Club to Fairfield Central Elementary School to be used to purchase supplies for the clinic.

Total donations for 2015: \$75,506.00

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
28217	Cell Phone	Athletic Department
13794	Computer	Central Elementary
15774	Computer	Central Elementary
17384	Computer	Central Elementary
18648	Computer	Central Elementary
13926	Overhead Projector	Cincinnati Christian
18912	Linksys Access Point	Cincinnati Christian
21125	Digital Camera	Cincinnati Christian
RED40HA03637	Lynksys Switch	Cincinnati Christian
14995	Computer	Curriculum Department

14997	Computer	Curriculum Department
16209	Printer	East Elementary
20358	Projector	East Elementary
CNBSJ14856	Printer	East Elementary
15783	Computer	High School
15996	Computer	High School
16348	Computer	High School
16660	Computer	High School
17980	Smartboard	High School
17981	Smartboard	High School
18465	PDA	High School
19378	Computer	High School
20839	Computer	High School
21331	Projector	High School
21334	Projector	High School
17606	Computer	Intermediate School
17740	Computer	Intermediate School
20906	Computer	Intermediate School
20910	Computer	Intermediate School
20922	Computer	Intermediate School
22885	Computer	Intermediate School
17773	Smartboard	Middle School
19158	Computer	Middle School
19538	Projector	Middle School
20340	Projector	Middle School
23425	Document Camera	North Elementary
22570	Computer	Support Services
12038	Computer	Technology Department
12093	Computer	Technology Department
15871	Computer	Technology Department
16527	Computer	Technology Department
17852	Computer	Technology Department
20312	Computer	Technology Department
210262	Kent trailer	Transportation
18543	Computer	West Elementary

F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3602890 – Miami University, Ohio Writing Project - \$12,000.00

G. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

- The time and distance required to provide the transportation
- The number of pupils to be transported
- The cost of providing transportation in terms of equipment, maintenance, personnel and administration
- Whether similar or equivalent service is provided to other pupils eligible for transportation
- Whether and to what extent the additional service unavoidably disrupts current transportation schedules
- Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected & Grades</u>	<u>Parents/Guardians</u>
Abrey Nolan	Beautiful Savior Lutheran, 6	Jennafer Fouch
Emilee Nolan	Beautiful Savior Lutheran, 4	Jennafer Fouch
Isabel Nolan	Beautiful Savior Lutheran, 2	Jennafer Fouch

H. Recommend approval of the following fund-to-fund transfer:

\$302,877.70
 From: 001-911A
 To: 003-911A
 Purpose: Cooling Project Bond Payment

- I. Establish the date of the Tax Budget Hearing to be held on January 14, 2016, at 1:00 p.m. at the Fairfield Administration Building, 4641 Bach Lane.
- J. Recommend approval of the annual membership with the Ohio School Boards Association for January 2016 – December 2016.
- K. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2016 – December 31, 2016).

Motion to accept the recommendations: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Dan Hare
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley

ANNOUNCEMENTS

December 23, 2015 – Conference Exchange Day (No School)
 December 24, 2015 – Winter Break Begins
 January 4, 2016 – School Resumes After Winter Break

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation
 Purchase or Sale of Real Estate 121.22 (G) (2)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**